



**RIO TEXAS ANNUAL CONFERENCE
LOCAL PASTOR LICENSING SCHOOL**

Sunday, May 12, 5:00pm – Friday, May 17, 1:00pm

Sunday, May 19, 5:00pm – Friday, May 24 1:00pm

**Light on the Hill at Mt. Wesley
610 Methodist Encampment Road
Kerrville, TX 78028**

You are required to be present the entire period of the school session. The United Methodist Church requires eighty (80) hours of instruction to be eligible for a license to preach, effective if and when you are appointed. You will be sitting for long hours. Currently Licensing School will be in-person. You will be assigned a scripture on which to prepare a worship service and deliver a sermon. The fee for the school is \$400. A registration fee of \$100 must be included with the application. (If cost is prohibitive, please reach out to us. We have some funding available.) The remainder must be paid before class starts. Checks should be made to the Rio Texas Conference. Mail this application and registration fee to Registrar, Rio Texas Conference, Attn: Alicia Leyva, 16400 Huebner Rd., San Antonio, TX 78248. Alicia can also be reached at (210) 408-4530.

**Important Information Regarding
Rio Texas Annual Conference Licensing School 2024**

About the local pastor license:

Completion of the Local Pastor License School is required for licensing. The license itself is provided by the District Committee on Ordained Ministry of the district from which each candidate arises, that District Superintendent, and the area Bishop. The license is required for people serving in pastoral ministry in the United Methodist Church. The license must be renewed annually by the District Committee on Ordained Ministry and the District Superintendent and is in effect only so long as a pastoral appointment is being served by the licensee.

Who may attend?

Certified Candidates for licensed and ordained ministry who will be appointed to serve a local church should attend this training (Book of Discipline 2016, paragraphs 310-319). All students will share in preparation for sacramental ministry as licensed local pastors in the United Methodist Church during our time together.

Where and When?

The school will be held at the Light on the Hill (LOTH) at Mount Wesley, 610 Methodist Encampment Rd, Kerrville, Texas. Licensing school will begin at 5 p.m. on Sunday, May 12. Please arrive between 4-4:45 p.m. if you will be staying at LOTH so we can get you checked in. We will eat dinner together in Kerrville Sunday evening. Students will be assigned to single occupancy rooms unless registration exceeds those limits. With the exclusion of Sunday evening, all meals will be served on-site at LOTH.

The school is a concentrated learning experience. Most days will begin at 8:00 am and conclude around 8:00 pm. There is assigned homework to be completed in advance of licensing school. Students are expected to attend and complete the school in addition to completing all assigned reading and written work. This is an intensive and rewarding two weeks of learning. The expectations are high, and you are expected to be on campus on time and ready to participate fully upon arrival.

For those currently serving churches, you need not use vacation time to attend.

This is Continuing Education time as designated in the Book of Discipline. If your Staff Parish Relations Committee has questions or concerns about your time away, please speak with your District Superintendent. It is highly recommended that those already serving churches find a substitute preacher for Sunday, May 19, 2024.

What does Licensing School cost?

The cost for the 2024 session is \$400 by check, which covers room, meals, and printed materials relevant to class work. It does not cover textbook costs. Your application must include a \$100 (non-refundable) deposit. The full balance must be paid by check at sign-in on May 12 at Light on the Hill, Kerrville, Texas. Please make checks payable to "Rio Texas Conference".

Class Procedure, Content and Evaluation

When you register for this school, you enter into a covenant to:

1. Attend all classes and group sessions. Prior to coming to the school, you and your SPRC or you and your employer must arrange for coverage for congregational or work emergencies back home.
2. Complete any reading and written assignments on time and completely.
3. Bring the required reading books, paper and writing tools to the school with you.
4. Meet the expectation to spend time and participate throughout licensing school in class and group sessions. There will be opportunities for daily worship, rest, reading and reflection. This is an intensive two weeks of group and individual study in preparation for serving a local congregation in The United Methodist Church.
5. Fully participate in studies for the license as local pastor which will focus on: public worship and preaching, pastoral aspects of ministry, organization of parish for nurture, mission, spiritual formation, Christian education and evangelism, United Methodist history and traditions.

What is Provided?

Housing and meals (Sunday evening through Friday lunch), snacks, instructors, internet access

What else you should bring:

Bedding: twin sheets, pillow, blanket

Bathing needs: towels and wash cloths, personal toiletries & medications

Seasonal Casual Clothing: an ample supply for your entire stay. We will be staying in heated and air-conditioned rooms, but the buildings are older so please bring layers for your comfort.

Computer or tablet for note-taking, textbooks, writing paper, pens or pencils.

Remember power cords!

Musical Instruments (yes, please!)