

**Information for:**  
**Staff Parish Relations Committee (S/PPRC) Interview,**  
**Charge Conference Recommendation**  
**& District Committee on Ordained Ministry (DCOM) Interview**

When you are ready to make a formal declaration of your candidacy by requesting consideration to become a Certified Candidate, you must: 1) be interviewed by and receive approval of your S/PPRC or equivalent body as specified by DCOM, 2) receive the recommendation of your Charge Conference, and 3) upon recommendation, be invited to interview with the DCOM for consideration to become a Certified Candidate. The following provides information on those three steps.

***S/PPRC Interview***

- 1) Contact local church pastor (or equivalent body as specified by DCOM) to request a meeting/interview with S/PPRC (or equivalent as specified by the DCOM) for approval and recommendation to Charge Conference to become a certified candidate.
  - a. Provide for your pastor or S/PPRC Chair the S/PPRC Chair Letter and attached ***Staff/Pastor Parish Relations Committee (or Equivalent Body) Candidacy Approval and Recommendation Form*** with the top portion completed by you. This form may also be found at [www.riotexas.org/candidacy-summit](http://www.riotexas.org/candidacy-summit).
  - b. Complete the following written requirements for your interview with S/PPRC or equivalent, and provide a copy to your S/PPRC Chair. **You will also need to provide these to the District Committee on Ordained Ministry (DCOM) in order to interview with them.**
    - i. A written statement of call as outlined in the *The Book of Discipline* ¶310.2a including: a) *The most formative experience of your Christian life;* b) *God's call to licensed or ordained ministry and the role of the church in your call;* c) *your beliefs as a Christian;* d) *your gifts for ministry;* e) *your present understanding of your call to ministry as elder, deacon, or licensed ministry;* f) *and your support system.*
    - ii. Written answers to Wesley's Historic questions outlined in *The Book of Discipline* ¶310.1d
      - a) *Do they know God as a pardoning God? Have they the love of God abiding in them? Do they desire nothing but God? Are they holy in all manner of conversation?*
      - b) *Have they gifts, as well as evidence of God's grace, for the work? Have they a clear, sound understanding; a right judgment in the things of God; a just conception of salvation by faith? Do they speak justly, readily, clearly?*
      - c) *Have they fruit? Have any been truly convinced of sin and converted to God, and are believers edified by their service?*
    - iii. Provide written agreement to highest ideals of the Christian life *The Book of Discipline* ¶304 and ¶310.2d
- 2) Once the interview is completed and their answers compiled, the S/PPRC will provide copies of the completed form to you
- 3) The S/PPRC Chair or pastor will present their recommendation to Charge Conference.

## **Charge Conference Recommendation**

- 1) If approved by S/PPRC and recommended to the Charge Conference (or equivalent body as specified by the DCOM), your pastor will contact the District Superintendent to request a special session of the Charge Conference to request their recommendation.
- 2) Provide your pastor with the **Declaration of Candidacy for Licensed or Ordained Ministry Charge Conference Recommendation Form**, with the top portion filled out by you. This form may also be found at [www.riotexas.org/candidacy-summit](http://www.riotexas.org/candidacy-summit).
- 3) Recommendation requires a written ballot with a 2/3 majority of those present and voting.
- 4) The Presiding Elder of the Charge Conference will send both the completed S/PPRC form and Charge Conference form to the appropriate contact person for District Committee on Ordained Ministry. It is your responsibility that they have the completed forms.
- 5) Keep a copy of completed forms for your file.

## **District Committee on Ordained Ministry (DCOM) Interview Preparation**

- 1) Provide the DCOM with the following and be ready to answer questions pertaining to your written work during your interview:
  - i. A written statement of call as outlined in the *The Book of Discipline* ¶310.2a including: a) *The most formative experience of your Christian life;* b) *God's call to licensed or ordained ministry and the role of the church in your call;* c) *your beliefs as a Christian;* d) *your gifts for ministry;* e) *your present understanding of your call to ministry as elder, deacon, or licensed ministry;* f) *and your support system.*
  - ii. Written answers to Wesley's Historic questions outlined in *The Book of Discipline* ¶310.1d
    - a) *Do they know God as a pardoning God? Have they the love of God abiding in them? Do they desire nothing but God? Are they holy in all manner of conversation?*
    - b) *Have they gifts, as well as evidence of God's grace, for the work? Have they a clear, sound understanding; a right judgment in the things of God; a just conception of salvation by faith? Do they speak justly, readily, clearly?*
    - c) *Have they fruit? Have any been truly convinced of sin and converted to God, and are believers edified by their service?*
  - iii. Provide written agreement to highest ideals of the Christian life *The Book of Discipline* ¶304 and ¶310.2d
  - iv. If you have not completed your Medical Form, provide that as well. This form was provided for you prior to attending the Candidacy Summit and can also be found at [www.riotexas.org/candidacy-summit](http://www.riotexas.org/candidacy-summit).
  - v. You will need to have completed your Psychological Assessment and the results will need to be available to the DCOM prior to your interview.
  - vi. Your Candidacy Mentors will submit a Mentor Report to the DCOM that they have gone over with you. Be sure to provide them with information as to where to send the report.
  - vii. Any other information that your District requests.
- 2) Once you have sent in your material, contact the District contact person to make sure they have received your material and to find out if there is anything else they need in order to complete your file.
- 3) Receive invitation to interview with the DCOM.